



## SCOTTSBLUFF FAMILY YMCA EMPLOYMENT APPLICATION

## Thank you for your interest in the YMCA!

The SCOTTSBLUFF YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, sex, disability, age or any other status protected by law.

If you would like to apply to join the SCOTTSBLUFF FAMILY YMCA staff team, please complete the application below.

- Be sure to write legibly
- The application must be completed in full.
- Do not leave any spaces blank or write "see resume" in response to any question.
- Read and sign the last page of the application.

NAME:	Personal Information				
NAME:	Position Applying For:	Date:			
Last First MI  Address:	YMCA Location:	Date Available:	-		
Address:	NAME:	E-mail:	_		
Street City Telephone: Home/				ļ	
If hired, can you provide verification of your legal right to work in the United States?  Yes  No  Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation?  Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily har employment	Street City	State ZIP			
If hired, can you provide verification of your legal right to work in the United States?  Yes  No  Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation?  Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily har employment	Are you 18 years of age or older? (If not, you may be required to provide work authorization.)			Yes	
No  Can you perform the essential functions of the job for which you are applying, with or without reasonable  Gran you perform the essential functions of the job for which you are applying, with or without reasonable  West accommodation?  No  Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily har employment)	you you ago o. clack (, youy 20 ou to p. o.	,			
Can you perform the essential functions of the job for which you are applying, with or without reasonable  Yes accommodation?  No  No	If hired, can you provide verification of your legal right to work in the United States?			Yes	
Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily har employment				No	
Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily har employment	Can you perform the essential functions of the job for which you are applying, with or without reasonable			Yes	
date location charges and a complete explanation of all offenses. (A conviction will not necessarily har employment	accommodation?			No	
vale, location, charges and a complete explanation of all offenses. (A conviction will not necessarily bar employment.	Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a				
The YMCA may consider the nature, date and circumstances of the offenses.)				Yes	
				No	

## Notice to All Applicants: The SCOTTSBLUFF FAMILY YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the SCOTTSBLUFF FAMILY YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

Employment Information								
List available days/hours:								
	Sunday	Monday	Tuesday	Wednesday	Thursday		Friday	Saturday
P	referred Job Status	s: 🗆 Full-time 🛭	☐ Part-time ☐ Seas	sonal 🗆 As Ne	eded	_		
Н	ave you previously	been employed by	y this YMCA or any o	ther YMCA?			□ Yes	□ No
	If yes, when? At w	hich locations?						
Н	ave you previously	volunteered at thi	is YMCA or any other	YMCA?			□ Yes	□ No
	If yes, when? At w	hich locations?						
D	o you have any re	latives or househol	d members currently	working for this	YMCA?		□ Yes	□ No
	If yes, name(s) ar	nd relationship:						
	ow did you hear al ame of referral sou				<ul><li>☐ YMCA staff ref</li><li>☐ School</li></ul>	ferral	☐ YMCA m☐ Advertis	
	☐ Walk-in ☐ Other ☐ YMCA website					<del></del>		
					- TWO/T WEDSITE			
E	Education & Training							
	ducation & n	alling						
	Educational							
		Name of School	City, State			Degree	Major	
	☐ High School ☐ GED			□ Yes □ No □ In	Progress			
	College			☐ Yes				
	Graduate			□ Yes	Progress			
	School				Progress			
	Vocational/			□ Yes	;			
	Other			□ No □ In	Progress			
	Describe any non-employment experience such as school or volunteer activities that might strengthen your application:							
	Safety & Job Specific Certifications							
	Type (CPR, First		Provider	T L	evel		Expiratio	n
	•							

			even years starting with the	
Employment History m	nost recent. Use addition			
	Telephone	<u>Dates Employed</u>	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
		To: /		
Address			!	
I-I-Tilla		Starting Hourly	]	
Job Title		Rate/Salary		
		\$ per		
Immediate Supervisor and Title		Ψ Poi		
		Ending Hourly		
December Location		Rate/Salary		
Reason for Leaving		\$ per		
May we contact this employer?	☐ Yes ☐ No  Telephone	Dates Employed	Summarize the nature of the work	
Employer	/ /	From:/	performed and job responsibilities.	
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		To:/	!	
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Job Title		<u>Starting</u> Hourly Rate/Salary		
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		\$ per		
Immediate Supervisor and Title				
		Ending Hourly		
Reason for Leaving		Rate/Salary		
May we contact this employer?	□ Yes □ No	\$ per		
way we contact this chiployer.	Telephone	Dates Employed	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
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Address		Starting Hourly	1	
Job Title		Rate/Salary		
" . Committee and Title		\$ per		
Immediate Supervisor and Title		Ending Hourly		
		Ending Hourly Rate/Salary		
Reason for Leaving		nator salar j		
May we contact this employer?	☐ Yes ☐ No	\$ per		
	Telephone	Dates Employed	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
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Address		10		
		Starting Hourly		
Job Title		Rate/Salary		
		\$ per		
Immediate Supervisor and Title		φ ρει		
		Ending Hourly		
		Rate/Salary		
Reason for Leaving				
May we contact this employer?				
Please explain any gaps in your employment history.				
	<u> </u>			
What other business experience, personal experience or training have you had that may have prepared you for this position?				

Personal Re	ferences	List past employers and one relative		
Name:	Occupation:	Years Known:		
Address:		State: Zip:		
E-mail:		Alternate #: //		
Name:	Occupation:	Years Known:		
Address:	City:	State: Zip: Alternate #:		
E-mail:	Phone:	///		
Relative Name:	Occupation:	Years Known:		
Address:	City:	State: Zip:		
E-mail:	Phone:	Alternate#: //		
Please read all statements and sign below:  I authorize both the SCOTTSBLUFF FAMILY YMCA and persons listed (references, schools, current (unless noted) and former employers and any others with whom you desire to check) to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal history background check.  I certify that all information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any other document submitted in connection with SCOTTSBLUFF FAMILY YMCA employment will result in denial of employment or termination of employment regardless of the timing or circumstances of discovery.  If I am employed by the SCOTTSBLUFF FAMILY YMCA I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of the SCOTTSBLUFF FAMILY YMCA or myself. I understand that, other than the CEO of the SCOTTSBLUFF FAMILY YMCA, no manager, supervisor or representative of the SCOTTSBLUFF FAMILY YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. Only the CEO of the SCOTTSBLUFF FAMILY YMCA has the authority to make any agreement contrary to the foregoing and then only in writing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the SCOTTSBLUFF FAMILY YMCA.  I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding				
Signature: _		Date:		